

# Vista Realty

## Apartment Rental Application

Date Application Received		Type	Apt. #	Rent \$	Lease Term
Deposit Amount			Move-In Date	Pro-Rate Rent \$	
			Source	Garage / Storage #	
			Concession \$	Leasing Consultant	

Applicant's Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_  
 Driver's License No. & State \_\_\_\_\_ Social Security No. \_\_\_\_\_  
 Date of Birth \_\_\_\_\_ Unmarried \_\_\_\_\_ Married \_\_\_\_\_ Separated \_\_\_\_\_  
 Spouse's Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_  
 Driver's License No. & State \_\_\_\_\_ Social Security No. \_\_\_\_\_  
 Date of Birth \_\_\_\_\_  
 Do you have a pet? Yes \_\_\_\_\_ No \_\_\_\_\_ How Many? \_\_\_\_\_ Weight \_\_\_\_\_  
 Pet Description \_\_\_\_\_  
 Type and size of Pet \_\_\_\_\_ Expected Move-In Date \_\_\_\_\_

**OTHER OCCUPANTS LIVING WITH YOU – ALL OCCUPANTS OVER 18 YEARS MUST FILL-OUT A SEPARATE APPT.**

Name	Date of Birth	Relationship
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Name	Date of Birth	Relationship

**RENTAL MORTGAGE HISTORY**

Present Home Address \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Home Phone No. \_\_\_\_\_ Cell Phone No. \_\_\_\_\_ E-Mail \_\_\_\_\_  
 Dates: From - To \_\_\_\_\_ Monthly Payment \_\_\_\_\_ Rent \_\_\_\_\_ Own \_\_\_\_\_  
 Present Landlord or Mortgage Holder \_\_\_\_\_ Telephone No. \_\_\_\_\_  
 Reason for Moving \_\_\_\_\_  
 Previous Address \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Previous Landlord or Mortgage Holder \_\_\_\_\_ Telephone No. \_\_\_\_\_  
 Dates: From - To \_\_\_\_\_ Monthly Payment \_\_\_\_\_ Rent \_\_\_\_\_ Own \_\_\_\_\_  
 Reason for Moving \_\_\_\_\_  
 Have you ever been evicted from any lease premises? (Check One) Yes \_\_\_\_\_ No \_\_\_\_\_  
 If Yes, Explain \_\_\_\_\_

**EMPLOYMENT INFORMATION**

Applicant Employed By \_\_\_\_\_ Position \_\_\_\_\_ Salary \_\_\_\_\_  
 Business Address \_\_\_\_\_ Business Phone \_\_\_\_\_  
 Supervisor \_\_\_\_\_ Phone \_\_\_\_\_ Employed From - To \_\_\_\_\_  
 Previous Employer \_\_\_\_\_ Position \_\_\_\_\_ Salary \_\_\_\_\_  
 Business Address \_\_\_\_\_ Business Phone \_\_\_\_\_  
 Supervisor \_\_\_\_\_ Phone \_\_\_\_\_ Employed From - To \_\_\_\_\_  
 Spouse's Employer at Time of Move-In \_\_\_\_\_ Position \_\_\_\_\_ Salary \_\_\_\_\_  
 Business Address \_\_\_\_\_ Business Phone \_\_\_\_\_  
 Supervisor \_\_\_\_\_ Phone \_\_\_\_\_ Employed From - To \_\_\_\_\_  
 Previous Employer \_\_\_\_\_ Position \_\_\_\_\_ Salary \_\_\_\_\_  
 Business Address \_\_\_\_\_ Business Phone \_\_\_\_\_  
 Supervisor \_\_\_\_\_ Phone \_\_\_\_\_ Employed From - To \_\_\_\_\_  
 Additional Income – Additional income such as child support, alimony or separate maintenance need not be disclosed unless such Additional income is included for qualification hereunder.  
 Amount of \$ \_\_\_\_\_ Per \_\_\_\_\_

**CREDIT AND LOAN REFERENCES**

Accounts (including Department Stores and Credit Cards, etc.)

Owed To	Account No.	Address	Zip	Total Debt	Payments
				\$	per
				\$	per
				\$	per
				\$	per
				\$	per

No. of vehicles on Property \_\_\_\_\_ Do you have any recreational vehicles, vans, boats, motorcycles? Specify. \_\_\_\_\_  
 Auto No. 1 - Type \_\_\_\_\_ License No. \_\_\_\_\_ Acct. No. \_\_\_\_\_ State \_\_\_\_\_  
 Auto No. 2 - Type \_\_\_\_\_ License No. \_\_\_\_\_ Acct. No. \_\_\_\_\_ State \_\_\_\_\_

In Case of Emergency, Call	Relationship	Address	City	State / Zip	Phone No.

Applicant hereby authorizes verification of any and all information set forth on this Application, including release of information by any bank or savings and loan, employer (present and former) and any Lender. All such information hereon and released as authorized above, will be kept confidential. APPLICANT REPRESENTS THAT THE INFORMATION SET FORTH ON THIS APPLICATION IS TRUE AND COMPLETE. Material misrepresentations on this application will constitute a default under the lease or Rental Agreement between the parties. **CREDIT CHECK CHARGE** – Applicant has submitted the sum of \$ \_\_\_\_\_ which is nonrefundable payment for a credit check and processing charge, receipt of which is acknowledged by Management. Such sum is not a rental payment or deposit amount. In the event this application is approved or disapproved, this sum will be retained by management to cover the cost of processing application as furnished by applicant. This application must be signed before it can be processed by management. **GOOD FAITH DEPOSITS** – I hereby deposit \$ \_\_\_\_\_ with Management as a good faith deposit in connection with this rental application. If my application is accepted, I understand this deposit can be applied toward payment of my security deposit of \$ \_\_\_\_\_ when I take possession of the apartment. If for any reason Management decides to decline my application, the Management will refund this good faith deposit to me in full. I understand I may cancel this application by written notice within \_\_\_\_\_ hours and receive a full refund of this good faith deposit within 30 days of cancellation. If I cancel after \_\_\_\_\_ hours or refuse to occupy the premises on the agreed upon date, I understand this good faith deposit will be held until Management can determine if it has incurred any expenses or rent loss due to my cancellation. These costs will be deducted from this good faith deposit and the balance will be refunded to me.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_ Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

RELEASE OF GOOD FAITH DEPOSIT – I authorize Management to release my good faith deposit of \$ \_\_\_\_\_ on Apartment \_\_\_\_\_ and apply it toward a security deposit of \$ \_\_\_\_\_. \$ \_\_\_\_\_ of the Security Deposit will be applied to a non-refundable administration fee.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_ Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**AUTHORIZATION CHECK CREDIT / CRIMINAL BACKGROUND  
AFFIDAVIT**

(ADDENDUM TO APPLICATION)

I, \_\_\_\_\_, the undersigned (applicant), freely and voluntarily  
*Print name clearly*

Authorize verification of any and all information set forth on documentation relating to this application, including release of any other information relating to this application, including release of information by any creditor or employer. In addition, I voluntarily consent to a criminal background investigation and release of any information pertaining to arrest or conviction and hereby authorize **Vista Realty** to obtain my consumer credit file from any source necessary.

The applicant understands and hereby acknowledges that the information referred to above, or certain portions thereof, may be protected from disclosure without this signed authorization by federal and state laws.

Applicant represents that the information set forth on this document or any other document related to this application is true and complete. The applicant understands that this is an official document governed by state and federal laws.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness's Signature

**YOU MUST COMPLETE THIS PORTION OF THE AFFIDAVIT. PLEASE WRITE CLEARLY.**

\_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Social Security Number

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Date of Birth

\_\_\_\_\_  
Maiden Name (if applicable)

\_\_\_\_\_  
Present Address

\_\_\_\_\_  
City / State / Zip Code